



A completed Fit and Proper Person Questionnaire, form [CAA 24FPP](#) is required with this application

1. Personal Details

CAA Client / Licence Number <i>(if known)</i>				Date of Birth <i>(dd.mmm.yyyy)</i>	Click here to enter a date.
Title		Family Name		Surname	
Given Name					
Country of Birth			Nationality		
Address for Service - <i>Applicant must provide an address for service in Mongolia and to promptly notify any changes.</i>					
Tel:		Mob:			
Fax:		Email:			
Postal Address <i>(if different from Address for Service)</i>					
Tel:		Mob:			
Fax:		Email:			

2. Recognition requirements

The CAA will only recognise a current and valid foreign AME Licence issued by an ICAO contracting state, as the basis for issue of a Mongolian Civil Aviation Rule Part 66 Aircraft Maintenance Engineer Licence (AMEL).

This is on the following provisos:

- CAA has confidence in, and understands the ICAO state's AMEL system, including meeting ICAO Annex 1 requirements.
- The ICAO issuing state verifies with CAA the authenticity and validity of the AMEL.
- As part of the application you must have an **“address for service” in Mongolia.**
- As a minimum, applicants will be required to pass Air Law Written and Oral, and Human Factors examinations. Other examinations may be required depending on your foreign licence requirements.
- Ratings are only issued for aircraft types on the Mongolian Register

Note the following:

- The FAA A&P Certificate, or other ICAO state Certificates based on the FAA Certificate are not recognised.
- EASA/JAA Category A licences are not recognised
- Examination credits without a licence are not recognised.

**The CAA does an individual assessment prior to application.** This is not mandatory but will advise which ratings are recognised and which examinations are required. Contact PEL direct for details.

**For further information,** refer to the CAA website - [www.mcaa.gov.mn](http://www.mcaa.gov.mn). Additional information also refer to [AC66-1](#)

CAA USE ONLY

Invoice Code	Receipt Date	Receipt No.	W/R No.

**3. Details of Foreign Licence**

<i>Please complete details relating to your foreign licence(s).</i>	Foreign Licence Number	Country or State	Expiry Date	Date First Issued
			Click here to enter a date.	Click here to enter a date.
			Click here to enter a date.	Click here to enter a date.
<i>A certified copy of your licence, relevant course certificates, experience logs and authorisations held to be included with this application.</i>				

**4. Declaration**

<i>The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under the Part 13 and the Violation Law 2017.</i>	I declare that to the best of my knowledge and belief the statements made and the information supplied in this application and the attachments are complete and correct.			
	<p><b>Consent to Disclosure &amp; Collection</b></p> <p>I authorise the collection by the Director of Civil Aviation or his delegate (hereinafter referred to as "the Director") from, and the disclosure to the Director by, any person, organisation or government department of any details of my knowledge &amp; compliance with transport safety regulatory requirements.</p> <p>I authorise the Director to use, and disclose, the information obtained about me for any purpose under the Civil Aviation Act 1999.</p>			
	<b>Applicant's Signature</b>		<b>Date</b>	Click here to enter a date.

**5. Applicant's Check List**

<i>Please ensure all documents are enclosed.</i>  <i>Applications which are incomplete or lacking any required documents will be returned.</i>	1. Certified copy of Foreign Licence enclosed	<input type="checkbox"/>
	2. Certified copies of relevant course certificates, experience logs and authorisations held enclosed	<input type="checkbox"/>
	3. Payment details completed	<input type="checkbox"/>
	4. Name completed at top of pages	<input type="checkbox"/>
	5. Completed Fit and Proper Person Questionnaire enclosed - Form CAA 24FPP	<input type="checkbox"/>

Scan this form and email to [pel@mcaa.gov.mn](mailto:pel@mcaa.gov.mn), or post to:

PEL, Civil Aviation Authority, P.O - 34, Box - 6, Ulaanbaatar 17120, Mongolia



**Fees**

<i>A charge of three hours at the prevailing standard hourly rate applies.</i>	Visa <input type="checkbox"/>	Mastercard <input type="checkbox"/>	Expiry Date (mm/yy)	/
	Name on Card			
	Card Number			
<b>DO NOT SEND CASH.</b> Please fill in credit card details.				